



Acceptable Internet Use Rules

STUDENT ACCESS TO NETWORKED INFORMATION PROCEDURES:

PROGRAM DEVELOPMENT

In order to match electronic resources as closely as possible to the approved District curriculum, District personnel will review and evaluate resources in order to offer "home pages" and menus of materials that comply with Board guidelines governing the selection of instructional materials. In this manner, staff will provide developmentally appropriate guidance to students as they make use of telecommunications and electronic information resources to conduct research and studies related to the District curriculum.

Students will be informed by staff of their rights and responsibilities as users of the District network prior to gaining access to that network, either as an individual user or as a member of a class or group.

INTERNET RULES

Students are responsible for good behavior on school computer networks just as they are in a classroom or a school hallway. Communications on the network are often public in nature. General school rules for behavior and communications apply.

The network is provided for students to conduct research and communicate with others. Each student will be issued a school email account for school activities only. Independent access to network services is provided to students who agree to act in a considerate and responsible manner. Parent/guardian permission is required. Access is a privilege, not a right, and entails responsibility.

Individual users of the District computer networks are responsible for their behavior and communications over those networks. It is presumed that users will comply with District standards and will honor the agreements they have signed.

Network storage areas may be treated like school lockers. Network administrators may review files and communications to maintain system integrity and insure that users are using the system responsibly. Users should not expect that files stored on District servers would always be private.

During school, teachers will guide students toward appropriate materials. Outside of school, families bear the responsibility for such guidance, as they must also exercise with information sources such as television, telephones, movies, radio and other potentially offensive media.

If the user inadvertently accesses inappropriate materials, the user will immediately disclose the inadvertent access to their teacher. Users will promptly disclose to their teacher or other school official any inappropriate or offensive message they receive.

The following are not permitted:

1. Sending, displaying, or downloading offensive messages or pictures.
2. Using obscene, profane, lewd, rude, threatening, or disrespectful language.
3. Harassing, insulting, or attacking others.
4. Altering or damaging computers, computer systems, or computer networks.
5. Violating copyright laws or plagiarizing work found on the internet.

6. Using others' passwords.
7. Trespassing in others' folders, work or files.
8. Intentionally wasting limited resources (e.g. disk space or printing capacity).
9. Employing the network for commercial purposes.
10. Use of the District system to access or download materials that is obscene (pornographic), that advocates illegal acts, or that advocates violence or discrimination toward other people (hate mail).

STUDENT E-MAIL ACCOUNTS

- All student Email accounts are property of the Gallia Jackson Vinton JVSD Board of Education. Email activities must comply with Board of Education Policy. (Internet Access). The user accepts all responsibility to understand the policy.
- The student will be removed from the system after graduating, leaving the school district, or committing any of the infractions outlined below. The removal date may be extended up to a year for students in good standing for the purpose of attaining placement information, receiving employment opportunities and to give the student time to transition his/her Ohio Means Jobs account.
- The primary purpose of the student email system is for students to use the Ohio Means Jobs Website, communicate with school staff, access outside resources related school assignments, and communicate with fellow students to collaborate on school activities. Use of the district's email system is a privilege.
- Use of the email system will align with the school's code of conduct, and the code will be used for discipline purposes. Communication through the district's email system will exhibit common sense and civility. It will abide by the community's mode of acceptable behavior. Students are responsible for messages sent from their accounts. Students should not share their passwords.
- Messages posted on the district's email system cannot cause disruption to the school environment or normal and acceptable school operations. Occasional and reasonable personal use of the district's email is permitted, providing that this does not interfere with the performance of the email system or disrupt the operation of the school.
- The email system cannot be used to operate a personal business. The account may not be sold or otherwise reassigned. The account may be revoked if used inappropriately.
- Students will report any unusual activities such as "spam" communications, obscene email, attempts by adults to lure them into dangerous behaviors, and the like to the school's technology contact for action. Students should not forward chain letters, jokes, or graphics files.
- Students will not identify their home telephone numbers or home addresses in any email correspondence.
- Email sent or received is not confidential. Although the Board of Education does not make a practice of monitoring electronic mail, the administration reserves the right to retrieve the contents of user mailboxes for legitimate reasons, such as to find lost messages, to conduct internal investigations, to comply with investigations of wrongful acts or to recover from system failure.
- System administrators may create filters to scan for and eliminate viruses and large graphic files that are unrelated to the school district's operation.
- When issues arise, the school will deal directly with the student, school administration and/or parents/guardians. Improper use of the system will result in discipline and possible revocation of the student email account. Illegal activities on the system will be referred to law enforcement authorities for appropriate legal action.
- As it deems necessary, the Board of Education may contract with outside agencies to operate the student email system. If this arrangement is made, all parts of this statement remain in force.
- The school is responsible to ensure the efficient use of the electronic email system. The interpretation of appropriate use and future revisions of this guideline are the responsibility of the school administration and/or the school's technology support personnel.

- If necessary, the Board of Education, at its discretion, may close the accounts at any time. Any updates or changes to this email agreement by the Board of Education or administration will be in effect.

SANCTIONS

1. Violations may result in the loss of access.
2. Additional disciplinary action may be determined at the building level in line with existing practice regarding inappropriate language or behavior.
3. When applicable, law enforcement agencies may be involved.