Lesson Plan #3-

Early Childhood Education Level 2

Mrs. Williamson

Complete the following questions using information we have covered in Chapter 33 of your text book.

1. Why are interests and abilities important considerations in choosing a career?
2. Explain the differences between values and professional priorities.
3. What should be included on a resume?
4. How can a recent graduate stress job experience on his or her resume?
5. Why is it important to proofread your resume before sending it?
6. Why is it important to word an electronic resume carefully?
7. What is the major disadvantage of placing a position wanted ads?
8. What is the hidden job market?
9. What steps might you take to learn about job openings through the hidden job market?
10. Why should you prepare questions to ask at a job interview?
11. How should you dress for a job interview?
12. What should you do if an interviewer asks you what your weaknesses are?
13. What is the function of a teaching portfolio?
14. List three types of questions that are illegal for an employee to ask during an interview.
15. Why should you write a thank-you letter to your interviewer following a job interviewer?
16. How do employee rights relate to employer responsibilities?
17. List four employee rights and four employee responsibilities.
18. Why is a positive attitude important for a child care professional?
19. Explain why keeping confidentiality is important for professionals in early childhood.
20. What does it mean to balance multiple roles?

Define these terms.

1. Self-assessment
2. Values
3. Professional priorities
4. Resume
5. Cover letter
6. Networking letter
7. Hidden job market
8. Networking
9. Teaching Portfolio
10. Attitude
11. Confidentiality
12. Role
13. Role strain